

SHADOXHURST PARISH COUNCIL

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MINUTES 392

Minutes of the Ordinary Parish Council Meeting held in The Village Hall on Wednesday 13 January 2016 at 7.30 pm

PRESENT: Mr W Hollands (Chair), Mrs S Ellis, Mr R Buss, Mr K Carroll and Mr D Ledger

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mr G Bradford

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 15 Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs J Kozlowski (work commitment) and Borough Councillor, Mrs A Hicks

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Hollands declared an interest in matters associated with the Village Hall Cleaner and Caretaker as his son submitted a tender.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 392 of the previous meeting were accepted and it was unanimously agreed that Mr Hollands should sign them.

Proposed Mrs Ellis

Seconded Mr Ledger

4. BOROUGH COUNCILLORS REPORT

Nothing to report.

5. COUNTY COUNCILLORS REPORT

Mr Angell was unable to attend the meeting.

6. PUBLIC INTERVAL

The meeting was opened to the Members of the Public present from 7.35 to 8.15 for questions and comment.

7. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

There were no Matters Arising not covered on the agenda.

8. CHAIRMAN'S REPORT

The Chairman had nothing to report that was not covered on the agenda.

9. SHADOXHURST WEBSITE

Nothing to report.

10. VILLAGE HALL, PAVILION, RECREATION FIELD AND VILLAGE GREEN**General Issues relating to the Village Hall**

There was a leak in the ceiling during the heavy rain. Mr Hollands asked A Fortescue & Son to investigate and they found that some of the fixings had perished and replaced them.

Village Hall Cleaner/Caretaker

The Village Hall Cleaner resigned at the end of December.

An invitation to tender was posted on the notice board, along with the invitation to tender for the post of caretaker and we received two tenders as follows, both for the position of cleaner/caretaker.

Tender 1 - 2 or 3 visits to the hall per week, each visit approximately 2 hours @ £10 per hour.

Tender 2 – 1 visit of 3 hours to the hall per week for cleaning @ £10 per hour.

To carry out the duties listed on the tender specification for the caretaker £50 per month.
Emergency Call Out £15 per hour.

Resolution: Councillors unanimously agreed to accept Tender 2.

Old Toys/Clutter behind the Village Hall

The toys and other items have all been cleared.

Provision of Crockery for the Village Hall

The Clerk was asked to order the following from Nesbitts.

48 mugs = 38.57 + VAT = 7.71 = 46.28

48 cups and saucers = 49.92 + VAT 9.98 = 59.90

TOTAL £88.49 + 17.70 = 106.19

Inspection of Village Hall following Hiring

Mr Buss will inspect the hall in February.

General Issues relating to the Pavilion

Nothing to report.

Field/Car Park/Play Area/Village Sign/Village Green**Tender for Grass Cutting for 2016 Growing Season – Omitted from the agenda in error**

Resolution: Councillors unanimously agreed to accept the tender from Landscape Services for: -

Gang mowing the Recreation Field and hand mowing the edges x 12 times - £89.30 per cut
Cutting the grass on the Village Green x 12 times - £55.19 per cut

As the total for the year will be below £4,000 we are only obliged to request on quotation.

Village Litter Picker

The Village Hall Cleaner resigned at the end of December. As ABC is no longer paying a Street Cleansing Grant councillors agreed not to replace him.

Request for Community Exercise Equipment

Nothing to report.

11. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Lloyds Bank plc

Open Spaces

The Office of the Lord Lieutenant of Kent

Clerk and Councils Direct

ABC Booking Form for Village Hall 05.05.16

EMAIL CORRESPONDENCE – Forwarded to all councillors with email

KALC Sector Led Audit Procurement

Confirmation of Budget and Setting of Precept for 2016-2017

A request from ABC for £15100 will be submitted. This figure is made up of the following: -

Council Tax Support Grant - £690.00

Precept - £14000.00

Concurrent Functions Grant - £410.00

Councillors confirmed the figures.

Long term Deposit account

Opening Balance	460.00	Balance per Current Account	510.00
Add Transfer ex Treasurers Account	<u>50.00</u>		
	510.00		

Bank Reconciliation – Treasurers Account

Opening Balance	23850.89	Balance per Treasurers Account	25059.48
Add Receipts	<u>22337.34</u>	Plus Uncleared Receipts	<u>0.00</u>
	46188.23		25059.48
Less Payments	<u>23112.32</u>	Less Uncleared Payments	<u>1383.57</u>
	23075.91		23675.91
		Plus Uncleared Deposit Received	<u>000.00</u>
			23675.91
		Less Uncleared Deposit Refunds	<u>600.00</u>
			23075.91
Less Earmarked Funds	<u>4731.31</u>	Less Earmarked Funds	<u>4731.31</u>
AVAILABLE FUNDS	18344.60	AVAILABLE FUNDS	18344.60

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Expenses General Admin	817	434.78 12.87 19.12		466.77
Mr D Harris	Village Hall Cleaning	818	60.00		60.00
Hirer of Village Hall	Deposit Refund	819	150.00		150.00
Shadoxhurst PCC	Contribution towards Grass Cutting	820	500.00		500.00
Clive Stanley	Webmaster Services	821	108.00		108.00

Councillors unanimously agreed to pay the above accounts and agreed with the amended Direct Debit Payments taken on 17 of each month.

EDF - £239.00 – Village Hall and EDF - £16.00 – Pavilion

Proposed Mr Hollands Seconded Mrs Ellis

Earmarked Funds

	Balance 13.05.15	+/- October	Balance 14.10.15
Recreation Facilities	2500.00		2500.00
Bulb and Tree Planting + Planters Bulbs for Planters in Car Park	250.00	-63.00	187.00
Recycling	2044.31		2044.31
TOTAL	4794.31	-63.00	4731.31

Insurance

Mr Hollands took the Insurance Renewal documentation to check, prior to payment next month.

The Council has a Long Term Agreement with AVIVA until February 2017.

Newsletter

The next edition is due to be published shortly.

Risk Assessment

The Repeat Inspection Form has been returned to The Play Inspection Co.

Crime and Disorder

PCSO Carr has not reported any crime in Shadoxhurst.

Defibrillators

Nothing to report.

KALC

Nothing to report.

12. PLANNING

Please see attached list.

Any other matters related to Planning issues within the Parish

Following the discussion in the Public Interval, councillors agreed to call an Extraordinary General Meeting to discuss the Planning Application for land between The Hollies and Park Farm Close on 26 February.

13. OUTSIDE REPORTS

Tree Warden

Nothing to report.

Footpath Warden

Nothing to report.

14. VILLAGE RESPONSIBILITIES

Items to be reported to the KHS/PROW

Councillors did not ask the Clerk to report any items to KHS/PROW..

15. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next meeting will be held on 10 February 2015.

There being no other business the meeting closed at 10.00 pm.

Signed..... Dated

Mr W Hollands, Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2016

JANUARY 2016

15/01549/AS Orlestone Mill, Nickley Wood Road, Shadoxhurst, Ashford, Kent TN261LZ
Retrospective application for the erection of a building to house new sawmill machinery in connection with the sawmill business operating at the Nickley Wood Sawmill site in Shadoxhurst

Parish Council: Support, but councillors would like to ask ABC to safeguard the amenity of nearby residents by conditioning hours of use of the equipment, once a proper assessment of the acoustic climate of the area as to how the noise from the plant directly affects local residents is carried out, both with and without other plant operating. The hours of 0700-1800 Monday to Friday and 0700-1300 Saturdays are suggested by the Applicant as their normal hours. This would ensure there would be no over running.

15/01594/AS Jenkey Farm, Church Lane, Shadoxhurst, Ashford, Kent TN26 1LY
Minor amendments to elevational treatment of six bedroom detached dwelling approved under permission ref: 14/01142/AS

Parish Council: Support